



# Queen Mary Public School

## School Re-Entry Plan



### Introduction

The Ministry of Health and Ministry of Education have provided guidelines for the return to school that provide a framework for Saskatchewan Rivers Public School Division (SRPSD) to support schools in the development of their local school plans.

The purpose of this plan is to provide information regarding operations and procedures at Queen Mary Public School that align with the guidelines provided in [SRPSD Return to School Plan](#) and the [Re-Open Saskatchewan Primary and Secondary Educational Institution Guidelines](#).

Queen Mary Public School is committed to work with Saskatchewan Rivers Public School Division, provincial authorities and our families to support the health and safety of students, staff and all stakeholders with the resumption of classes.

**This plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to parents and made available on the school's website.**

Details on the school's processes and procedures are provided in each of the following sections:

1. Student Registration
2. Staff Supports and Safety
3. Student Supports and Safety
4. Early Learning (Prekindergarten and Kindergarten)
5. Curriculum and Instruction
6. Supporting Students with Intensive Needs
7. Extracurricular activities
8. Access to School Facilities and External Services
9. Transportation
10. Parent Engagement & Support



## 1. Registration (For New and Returning QMPS Students)

You can register your child in the following ways:

a) **In person** - August 24-September 4th from 9:00-3:30 (closed from 12:00-1:00) at QMPS outside of front doors.

b) **Online** at the following link:

[https://docs.google.com/forms/d/e/1FAIpQLSfYKZaui\\_WPpvxxmZt2GHuWHiK1A8RQgavb-dVFs1SwOYzTA/viewform?fbclid=IwAR0WwiwD3EnRnL4k7bMB9w51At1JolhsQKHixn7KEtIPEi91CpXtJ-pq2ng](https://docs.google.com/forms/d/e/1FAIpQLSfYKZaui_WPpvxxmZt2GHuWHiK1A8RQgavb-dVFs1SwOYzTA/viewform?fbclid=IwAR0WwiwD3EnRnL4k7bMB9w51At1JolhsQKHixn7KEtIPEi91CpXtJ-pq2ng)

## 2. Supports for Staff and Students



Relationships are the foundation of education and the key to student learning and engagement. Our staff here at Queen Mary is excited to reconnect with our wonderful students and families this fall. We understand that this transition will seem different than other years and may come with some anxiety and worry but want you to know that we are taking all precautions and have supports in place. These supports include:

- **Our school social worker - Mrs. Lloyd**
- **Our school mentors - Miss Head and Miss Nikolaisen**
- **We also have access to outside agencies. Please contact our school principal Mrs. Korczak or our school social worker Mrs. Lloyd at (306) 763-7672 if you are in need of accessing outside supports.**

### 3. Student Supports & Safety

As we return to school, we will be working diligently to ensure that we are all aware of the importance and procedures involved with safety protocol. Attendance is of the utmost importance HOWEVER we need to ensure that all of our students and staff are safe.

<u>SYMPTOMS OF COVID-19:</u>			
Fever	Cough	Headache	Muscle and/or joint aches
Sore throat	Chills	Runny nose	Nasal congestion
Conjunctivitis	Dizziness	Fatigue	Nausea/vomiting
Diarrhea	Loss of appetite	Shortness of breath	Loss of sense of taste or smell
Difficulty breathing			

➤ If your child is experiencing one or more of the above symptoms:

1. Have your child stay home
2. Inform the school admin
3. Testing is recommended.

If testing occurs and:

- Results are Negative: Please provide a note from your doctor stating this or have your child return to school after symptoms are no longer.
- Results are Positive: Please have your child stay home while medically unfit and provide a doctor's note on their return to school

➤ If your child has come in close contact with someone diagnosed with COVID-19:

1. Have your child stay home
2. Inform the school admin
3. Testing is **STRONGLY** recommended

#### **Short Term Absences:**

- If your child is ill or going to be away from school, **please ensure that you inform the office and the reason for absence.**



**If Students are displaying COVID symptoms while at school, QMPS will:**

1. Direct child to a safe, supervised area near the office.
2. Provide PPE for students that are Pre-K-Grade 3.
3. Contact caregivers to pick up their child.
4. School will no longer be able to provide any transportation. Please ensure that the school has current contact information for your child and a plan in case your child needs to be picked up.

**Drop Off and Pick Up**

- Parent and community engagement and relationships are very important to us at Queen Mary. However, in order to keep our students and staff safe, we ask that no one enter the building unless it is an emergency. If you do need to enter, you will be asked several questions regarding COVID contact and illness symptoms before allowing entry. You then will need to sanitize and wear a mask.
- Each grade will have a **drop off point designated on the playground**. The area will be marked by teacher/grade name. Parents will drop off students at these points in the morning before the first bell. Students will be at these points after school, with their classroom teachers, and can be picked up at the same point of drop off. Older siblings will need to gather their siblings at their designated points.
- Supervisors will be on the playground at 8:40. **There will be no supervision before 8:40**. Please drop off your child as close to 8:55 am as possible.

**Recess/Lunch**

QMPS has created plans to minimize large gatherings in the hallways, entry ways, and outside during recess and lunch transitions.

1. Classrooms will go outside for recess at varying scheduled times throughout the morning and afternoon.
2. Classes will be divided into two groups for noon lunch. Each group will rotate outside and inside noon hour. Ex: (Group A will start noon hour outside for 20 minutes, then eat inside for 20 minutes. Group B will eat inside for 20 minutes then play outside for 20 minutes. There will be a 5 minute transition time.. Students will be using different exit and entrance doors to eliminate gathering in hallways and entryways.

## Masks



**Masks will be mandatory for students grades 4-12** as per Saskatchewan Rivers Public School Division Return to School Plan. Parents/guardians wishing to provide their children with cloth masks to wear at school, are encouraged to do so (minimum 2 layer cloth mask). Please make this process easy by having your child practice wearing a mask at home.

\*SRSD will provide two reusable masks or disposable masks to students in Grades 4-8 that do not have a mask. See SRPSD Return to School Plan for full details.

**\*\* Note bandanas, t-shirts, scarves, etc.. will not be accepted in the place of a face mask. Face masks can be homemade but must be 2 layered, tightly woven and breathable but tight around nose and underneath mouth\*\***

**How to wear a mask properly:**

<https://www.canada.ca/en/public-health/services/video/covid-19-wear-non-medical-mask-face-covering-properly.html>

**Hygiene/Sanitization:**



- Staff and students must sanitize their hands each time they enter or exit the classroom. Hand sanitizing may also occur during classroom instruction if students are handling other materials.
- Students will be asked to frequently hand wash to help minimize germs.
- Maintenance staff will be ensuring all high touch points and classroom surfaces will be sanitized daily. All cleaning supplies are approved by Health Canada.

## Nutrition



Canteen will be CLOSED. Students are encouraged to bring their own lunch. Water fountains are closed so please send your child to school with a water bottle. Students will not be able to share lunches. We will still offer the following nutrition programs:

- **Breakfast Program**

Breakfast is prepared and distributed by designated staff member.

- **Emergency Lunch**

Students that are in need of a lunch will let classroom teacher know. Emergency lunches will be delivered to the classroom. You can also call the school if your child is need of a lunch.

- **Pre-K**

Lunches and snacks will be provided for Pre-K students.

## Classroom Set Up

- Lockers and cubbies will not be shared.
- Materials brought from home by students are to be limited to essentials for school (examples may include but are not limited to: backpacks, lunch kits, water bottle, outdoor clothing, learning resources as required by the teacher) and students should not be permitted to share resources brought from home with other students.
- Students desks, tables, and chairs will be placed to help minimize physical contact during class time.
- Classroom resources will be managed to reduce sharing between students.
- Common or high touch resources will follow health and facility guidelines for sanitization.

## 4. Early Learning (Pre-Kindergarten/Kindergarten)



Sending your little one off to school for the first time may have you experiencing excitement and anxiety. We understand this and would like to help ease your worries as we re-open our school. Here is what QMPS is doing to help ensure our students and staff are safe:

### Pre-K

- Once registered, your child's teacher will contact you by phone to arrange a time to meet the week of September 8-15th. Options to consider instead of home visits include:
  - i. Front Yard or Playground Visits
  - ii. Telephone Calls
  - iii. Online video conference Meeting
- **Pre-K Students will start either Wednesday (September 16th), or Thursday (September 17th). September 21st, Pre-K's will start their regular scheduled days.**

### Pre-K/K

- Some things classroom teachers are doing to help ensure a warm, welcoming and safe environment are :
  - Teaching of healthy hygiene behaviors and practices such as (handwashing, covering coughs and sneezes, avoid touching face etc...)
  - Supporting students with limiting physical contact (hugs and handshakes etc.) and instead encouraging "air high fives", waves, winks, saying hello in sign language, giving the peace sign etc. Remember that young children are by nature physical and social beings.
  - Handwashing before entering each play area.
  - Utilizing outdoor play spaces as much as possible.
  - Utilizing materials that delineate individual spaces to sit. (i.e. carpet squares, hoola hoops, tape on the floor, assigned chairs etc.)
  - Reducing the number of toys available to ones that are easy to sanitize and clean. Many materials and games can remain in use if children are instructed to wash their hands before and after use.



## 5. Curriculum and Instruction



Here at Queen Mary we strive to provide a safe and welcoming environment for our students and families as we work together to provide excellence for every learner.

As we ease back into the classroom our classroom teachers will determine through assessment where each student is at academically in order to determine a starting point for instruction. This will guide instruction as teachers continue to teach the provincial curriculum, providing effective strategies for the students as they continue their learning journeys.

Classrooms will be set up and designed to ensure social distancing that will include a front facing classroom during instructional time. Safety routines and plans will be prioritized as students are provided with additional instructional time devoted to the teaching of hand hygiene, mask wearing, routines along with strategies to support students in maintaining social distancing.

**Music** will be taught in the classroom in guidance with the music and protocol provided by the Ministry of Education.

**PhysEd** classes may be instructed in alternative settings which will include our playground areas.

**Laptops, Chromebooks and other tech devices** will be booked out by the classroom teacher for ½ day periods. Devices will be sanitized before and after each use.

**Our school library** will continue to be accessed with an alternative schedule that will allow for the room and resources to be regularly sanitized.



## 6. Supporting Students with Intensive Needs

Inclusion continues to be a core value at Queen Mary and our school and division teams will respond to individual student needs.

Communication between home and school is of the utmost importance when establishing and maintaining supports for students with intensive needs.

Existing student safety plans will be reviewed and updated in collaboration with all stakeholders when necessary.

There may be situations where a student cannot safely attend school for medical reasons, two scenarios may be considered in an accommodation process.

- Remote learning may be considered for students whose medical restrictions make it unsafe for them to attend classes in the school setting.
- It may not be possible to support all students with intensive needs in person due to health and safety guidelines or with remote learning due to the nature of the student's educational program.

## 7. Extracurricular activities



**Extra-curricular activities are on hold until further notice** as per SRPSD Return to School Plan. Extracurricular activities will resume in compliance with the Saskatchewan: Sports and Activity Guidelines, Chief Medical Officer guidance, Ministry of Education and RPT, public health order directives as well as guidance from SHSAA return to sport protocols. .

## 8. External Services - Access to School Facilities

Non-partnership based community use of facility rentals are **postponed until further notice**.

## 9. Transportation



**We encourage parents to support their children in walking to school.** Alternatives to using the bus service can help minimize exposure to viruses and increase student health and fitness.

### **Busing:**

- i. Busing will only be provided for the delivery of students to and from school or school programs.
- ii. No field trips or extra-curricular trips will be supported until the School Division grants permission.
- iii. No guest ridership will be permitted.
- iv. Bus drivers will create and enforce seating plans that group together students who live in the same household.
- v. Regular cleaning and sanitization of buses will occur in accordance with SRPSD transportation sanitization plans.
- vi. Masks or Face Shields will be worn by bus drivers
- vii. Masks are required for students in grades 4-12 during bus transportation. Masks for students in Pre-K to Grade 3 are optional. Refer to SRPSD Return to School Plan for more details

**\*\*School staff will no longer be able to transport students, therefore it is important that caregiver is home for school bus drop off, or to pick up child at 3:20.\*\***



## 10. Parent Engagement & Support/Communication



QMPS will communicate any changes, events, or procedures through the following methods:

- **Our School Website:** <https://qm.srsd119.ca/>
- **Our School Facebook Page:**  
<https://www.facebook.com/Queen-Mary-Public-School-110511823703312/>
- **Notes sent home with your child**

**Please utilize of our Curbside Assistance:**



**CURBSIDE  
ASSISTANCE**


**Call: 306-763-7672**  
**Text: 306-961-8203**

**Mondays to Fridays 8:30am - 4:00pm**

**To keep our students safe, access to the school will be limited. Please give us a call if you require assistance and we can meet you outside.**

**If you need help with:**

- Registering your child**
- Dropping off a lunch**
- Questions**
- Picking up your child**



**Current contact information** is also of the utmost importance in order to ensure effective communication between home and school. Please ensure that we have your up to date phone numbers, email addresses, and home address so that the school is able to contact you when necessary. We look forward to the time when we can all meet again and celebrate our wonderful school community!

Please call (306-763-7672) and ask for Mrs. Kari Korczak (Principal) or Mrs. Sandy Morley (Vice-Principal) if you have any questions! We are here to help!